



Job Advert – closing date: 19th April 2022

If you are interested, kindly email your CV to lenamari.josling@cloudessentials.com

Do you have a passion for Cloud Solutions & Services? Do you love to solve problems and help improve the quality and way customers use and deploy Microsoft's products?

Title: Intermediate Project Manager
Reporting to: Operations Manager
Sector: Information Technology Consulting
Area: Johannesburg / Pretoria
Salary Bracket: Market Related

As an Intermediate Project Manager, you'll be responsible for delivering projects within a specific budget and timeline. You will plan your project so that it meets all the requirements of our business and the client.

Main Responsibilities:

- Develop project overview plans that identify active projects and revenue streams.
- Host, and facilitate project meetings at least once a week with team and managers.
- Provide feedback, advice, project updates and encouragement to team members.
- Manage deadlines and push the team to ensure timeliness.
- Coordinate with vendors and suppliers as needed.
- Creating long- and short-term plans, including setting targets for milestones, and adhering to deadlines.
- Assist Migration team manager in delegating tasks on the project to employees best positioned to complete them.
- Identifying and managing potential risks and liabilities of multiple projects.
- Making effective decisions when presented with multiple options on how to progress with the project.
- Serving as a point of contact for teams when multiple units are assigned to the same project to ensure team actions remain in synergy.
- Communicating with stakeholders to keep the project aligned with their goals.
- Performing quality control throughout project's life cycle to ensure the company standards are applied.
- Adjusting schedules and targets on the project as needed.
- Motivating people involved in the project to complete tasks on time

Minimum Requirements:

- Grade 12/Matric
- Project Management Diploma/Certificate
- Prince 2/PMBOK would be advantageous.
- Microsoft Certifications would be advantageous.

Experience:

- 5 or more years' solid Project/Programme Management experience.
- 3 or more years' experience managing multiple teams across multiple IT related projects
- Proven track record of IT related project deliveries

**Kindly take note that the recruitment and selection process will involve psychometric assessments.
If you receive no response within 2 weeks after the closing date, your application is unsuccessful.**

Your cloud journey. **Accelerated.**



Competencies

General Knowledge of

- Understanding of the Project Management Institute (PMI) framework.
- Knowledge of various project management methodologies (e.g., agile/scrum).

Skills

- Leadership qualities, such as motivation techniques and conflict-management.
- Cost and risk management skills.
- Excellent communication.
- Computer literacy for spreadsheet and word processing software.
- Time management skills, especially familiarity with calendar/scheduling management i.e. MS Project.
- Understanding with the task/work being done by each team member.
- Ability to make important decisions under pressure.
- Ability to delegate effectively.

Attributes

- Self-motivated, patient, detail-orientated, can work in a team, adaptable, function under stress, presentable, client focused, problem solver, friendly and approachable.

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